

MOVING CHECKLIST

Disconnect Utilities

You should be disconnected from your utilities. Notify relevant services at least 48 hours in advance. You may be able to redirect these services to your new address, so they are connected when you move in.

- | | | | | |
|--------------------------|--------------------------|-------------|--------------------------|-----------|
| <input type="checkbox"/> | <input type="checkbox"/> | Gas | <input type="checkbox"/> | Water |
| <input type="checkbox"/> | <input type="checkbox"/> | Electricity | <input type="checkbox"/> | Telephone |

Redirect

- | | | | | | |
|--------------------------|-------|--------------------------|------------------------|--------------------------|---------------------------------|
| <input type="checkbox"/> | Bills | <input type="checkbox"/> | Magazine Subscriptions | <input type="checkbox"/> | Phone Number
(if applicable) |
|--------------------------|-------|--------------------------|------------------------|--------------------------|---------------------------------|

Advise friends and business associates of your new address

Go through your address book and send out change of address cards. You can buy these from the post office or have them cheaply printed at your local instant printer. Alternatively, you can email your new address to people.

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|--------------------------|--|--------------------------|----------------------|--------------------------|--------------|
| <input type="checkbox"/> | Friends | <input type="checkbox"/> | Family | <input type="checkbox"/> | Work |
| <input type="checkbox"/> | Sporting Groups | <input type="checkbox"/> | Doctor | <input type="checkbox"/> | Dentist |
| <input type="checkbox"/> | Banks | <input type="checkbox"/> | Accountant/Solicitor | <input type="checkbox"/> | Tax Office |
| <input type="checkbox"/> | Road Authority for Driver's Licence and Registration | <input type="checkbox"/> | | <input type="checkbox"/> | Credit Cards |
| <input type="checkbox"/> | Electoral Commission | <input type="checkbox"/> | | <input type="checkbox"/> | Insurance |

Getting ready to move

- Get quotes from removalists and book the one most suited to your needs.
- Arrange insurance for goods in transit (your removalist may cover this).
- Prepare floor plan of your new house and number rooms for boxes.
- Pack jewellery and valuables and take them yourself or arrange a special carrier.
- Pack fragile items yourself.
- Mark each carton with the room number it is intended for.
- Mark items to be handled with special care.
- Defrost the fridge and freezer.
- Throw out rubbish in sealed bags.
- Water the garden for one last time.
- Don't forget the pets.

Plan ahead for your new home

- | | | | |
|--------------------------|-------------------------------------|--------------------------|---------------------------------------|
| <input type="checkbox"/> | Prepare to have the carpets cleaned | <input type="checkbox"/> | Prepare for utilities to be connected |
| <input type="checkbox"/> | Prepare to clean cupboards and | <input type="checkbox"/> | Arrange house & contents insurance |

Final

Check

- Turn off the water, gas, electricity.
- Check all cupboards, storerooms, sheds and under the house.
- Lock up securely, leaving some ventilation.
- Hand over keys to agent or new owner.

Enjoy your new home!